

Stronger Communities Committee Meeting of Witney Town Council



Monday, 26th September, 2022 at 6.45 pm

To members of the Stronger Communities Committee - H Eaglestone (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committee Clerk (derek.mackenzie@witney-tc.gov.uk) in advance.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Deputy Town Clerk or Committee Clerk know before the start of the meeting.

Agenda

1. Apologies for absence

To consider apologies and reasons for absence.

Committee members who are unable to attend the meeting should notify the Deputy Town Clerk (adam.clapton@witney-tc.gov.uk) **prior to the meeting**, stating the reason for absence.

Standing Order 30(a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any items under consideration at this meeting in accordance with the Town Council's Code of Conduct.

3. Minutes (Pages 5 - 12)

- a) To adopt and sign as a correct record the minutes of the meeting held on 11 July 2022.
- b) Matters arising from the minutes not covered elsewhere on the agenda. (Questions on the progress of any item).

4. Public Participation

The meeting will adjourn for this item.

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

5. **Finance Report** (Pages 13 - 18)

To receive the report of the Town Clerk & C.E.O.

Communications & Community Engagement

6. **Community Engagement Report** (Pages 19 - 22)

To receive the report of the Communications & Community Engagement Officer.

7. **Communications Report** (Pages 23 - 24)

To receive the report of the Communications & Community Engagement Officer.

8. **Youth Services Grant 2022-23** (Pages 25 - 186)

To receive the report of the Deputy Town Clerk.

9. **Appointment to Outside Bodies - Witney Town Charity** (Pages 187 - 202)

To receive the report of the Deputy Town Clerk.

10. **WITNEY FORUM**

a) **Witney Forum - Notes** (Pages 203 - 206)

To receive the notes of the Witney Forum held on 6 July 2022.

b) **Witney Forum - Future Administration** (Pages 207 - 208)

To receive the report of the Deputy Town Clerk.

Street Furniture & Infrastructure

11. **Cycle Repair Stands** (Pages 209 - 212)

To receive the report of the Project Officer.

12. **Defibrillator - King George V Recreation Ground** (Pages 213 - 214)

To receive the report of the Project Officer.

13. **Winter Preparations** (Pages 215 - 220)

To receive the report of the Deputy Town Clerk.

14. **Community Infrastructure Review** (Pages 221 - 248)

To receive the report of the Project Officer.

15. **Covid Memorial Task & Finish Group**

To receive the following update of this task and finish group which met on 6 September 2022.

That, members attend site visits at Church Green and The Leys to finalise the memorial position. It was re-affirmed the memorial should consist of two halves; one to commemorate those who lost their lives to Covid, and another giving thanks to those who supported the community. Although a boulder had been suggested due to the limited budget, members thought something impactful would be more pleasing if possible.

Events

16. **Witney Music Festival** (Pages 249 - 256)

To receive a partnership presentation from Witney Music Festival.



Town Clerk